

DIRECTORATE OF LOCAL FUND AUDIT, ODISHA  
2<sup>ND</sup> FLOOR, TREASURY & ACCOUNTS BHAWAN,  
UNIT-III, KHARAVEL NAGAR, BHUBANESWAR

e-mail: dirlfaodisha@gmail.com ; phone: 0674-2391704; Fax-0674-2391703

No.....10592.../DLFA,

Date.....07.10.15.....

DLFA(Prog)-XIV-Aud-17/2015

From

**Sri Sanjay Das,  
Joint Director,**

To

**The Audit Officer, (L.F.A), Bhubaneswar &  
All the District Audit Officers (LFA), Odisha.**

**Sub: Monthly Review Meeting of DAOs for the Month of September 2015.**

Madam/Sir,

*In inviting a reference to the subject cited above, I am directed to say that the Monthly Review Meeting of DAOs for the month of September 2015 will be held on 15.10.2015 at 11A.M in the conference hall of DLFA.*

*In this context, you are requested to attend the said meeting personally on scheduled date and time and furnish the information as per the agenda by 12 th October 2015 in the prescribed format for Zonal Meeting. It is a regular practice that most of the DAOs are submitting information beyond the stipulated time for which the DLFA is facing a lot of difficulties in compiling the figures for kind perusal of the Director.*

*Hence, you are requested to submit the said information within the stipulated period without any deviation. Further, you are requested to direct the Surcharge Auditor to attend the said meeting with particulars of SVRs transmitted from DLFA for reconciliation. You are also instructed to come prepare for night halt (if necessary).*

*The agenda for the meeting is enclosed herewith for your reference.*

Encl: As above.

Yours faithfully,

  
Joint Director

Memo No.....10593...../DLFA, Date...07.10.15

Copy to all Officers of DLFA/Technical Director, NIC/Establishment Section, DLFA for information & necessary action.

  
Assistant Director

Memo No.....10594...../DLFA, Date...07.10.15

Copy to the P.A to Director for kind information of the Director

  
Assistant Director

Memo No.....10595...../DLFA, Date...07.10.15

Copy to all Superintendents, DLFA for information & necessary action. They are requested to supervise the work of reconciliation of SVRs by the auditors working under their disposal.

  
Assistant Director

## AGENDA

For Monthly Review Meeting of DAOs for the month of September 2015  
to be held on 15.10.2015 at 11 A.M in the conference hall of DLFA.

- ❖ 1. Action taken on the decisions of last meeting.
- ❖ 2. Audit Programme & Coverage for Annual Audit Programme 2015-16.
- ❖ 3. Non- Submission & Non- Approval of Audit reports.
- ❖ 4. Status of Spot Verification reports & compilation of DLFA Position with District Position.
- ❖ 5. Discussion on district wise & year wise status of Surcharge Status.
- ❖ 6. Monthly performance of Audit Superintendent.
- ❖ 7. Any other matter with permission of the Chair.

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