

**DIRECTORATE OF LOCAL FUND AUDIT, ODISHA,
TREASURY & ACCOUNTS BHAWAN, 2nd FLOOR,
UNIT-III, KHARAVELA NAGAR, BHUBANESWAR**

No. 17229...../DLFA,
DLFA (Prog)-XIV-Aud-13/2012

Date 15/11/13.....

To

All District Audit Officers,
Local Fund Audit, Odisha.

Sub: Appending of financial statement to the e-Report in Common Audit Format.

Madam/Sir,

Enclosed herewith please find a copy of the letter of the R.D.C., Central Division, Odisha, Cuttack bearing no. 11203, dt. 16.09.2013. I am directed to invite a reference to the letter and the subject captioned above and to say that the R.D.C., Central Division has expressed concern over the matter that Audit Reports of the P.R.I.s do not contain Financial Statement for which it is not possible to ascertain the quantum of revenue collected under Royalty/VAT/Cess etc. and retained by the auditee institution without remitting the same to the appropriate quarters.

2. Before adoption of the Common Audit Format, the financial statement was being enclosed to the Audit Report. In order to reduce the volume of the Audit Report, the concept of not enclosing the financial statement to the Audit report was evolved. However, it was instructed through guidelines framed for the purpose of e-reporting in the CAF that the details of budgetary head wise receipt and expenditure statement supplied by the Local Authority is to be checked or worked out by the Auditor. While only the abstract was to be furnished in Para No. 4, the detailed statement was to be kept in the respective District Audit Offices for future reference. Further instruction is also given in the said guideline that the position of loan, deposit, royalty, sales tax, VAT, P.T. etc. should be worked out and furnished in a tabular form in Para No. 19 of the Audit Report.

In spite of the guidelines, it is observed that the information on un-remitted government dues is not being furnished in most of the e-Reports. In some reports, the related information is being given in Para No. 18 instead of Para No. 19.

3. Keeping in view the facts and spirit of the letter of the R.D.C., Central Division, Odisha, Cuttack and to ensure uniformity in reporting, it is decided that henceforth, the auditors should append the financial statement to the e-report by up-loading the same in the appropriate link provided in the system (ALFA) instead of submitting its hard copy in the respective District Audit Offices. Further, it is reiterated that the position of Government revenue items such as royalty, sales tax, income tax, VAT, cess, P.T. etc. should be furnished in tabular form, giving details of opening balance, collection, amount remitted to Govt. exchequer and unremitted balance, invariably in Para No. 19 of the Report (not in Para no. 18 or any other para) in case of institutions other than Grama Panchayats. In case of Grama Panchayats, a consolidated position of such Government revenue items from para Nos. 2(c), 3,4,5,6 & 7 should be furnished in Para No. 12(a) of the Report.

4. The above instructions should be followed scrupulously. The reviewing officers and the DAOs should ensure, before approval that the Audit Reports contain the above information in the respective paras as mentioned above. The DAOs are required to instruct their auditors and audit superintendents accordingly.

Yours faithfully,


13.11.2013.
Joint Director

Memo No. 17230 / DLFA, Date 15/11/13

Copy forwarded to the Revenue Divisional Commissioner, Central Division, Odisha, and Cuttack with reference to his letter no. 11203/Dev, dt. 16.09.2013 for kind information.

Memo No. 17231 / DLFA, Date 15/11/13

Copy to all Officers/Audit Superintendents/Auditors at DLFA/ Programme Section, DLFA/Technical Director, NIC and ALFA Incharge for information & necessary action. for information and necessary action. The Technical Director, NIC is requested to give necessary link in the CAF for uploading financial statement and make provision of the table in Para no. 19 for furnishing information on un-remitted Govt. dues.


Deputy Director


Deputy Director

1122

**OFFICE OF THE REVENUE DIVISIONAL COMMISSIONER,
CENTRAL DIVISION, ODISHA, CUTTACK**

No. 11203 /Dev.I dated the 16/5 September, 2013

From

Dr. Arabinda Kumar Padhee, IAS
Revenue Divisional Commissioner

To

**The Director,
Local Fund Audit, Odisha,
Bhubaneswar**

Sub: Financial Statements of PRI institutions.

Sir,

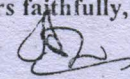
As I understand, the financial statements of PRI institutions namely, the Panchayat Samities and Gram Panchayats are not being appended to the Audit Reports issued by the Local Fund Audit Organization to the concerned quarters. I am informed that rather these financial statements are kept as office copies only for future references. Such certified annual accounts in the Audit Reports are even not made available to the respective Head of institutions / Collectors or the Secretaries concerned of Government Departments. As a result of which, information relating to parking of Government money outside the state exchequer is not being detected in many instances.

Field experience shows that amounts relating to the Heads of Accounts such as royalty, sales tax / VAT, Cess have been collected by the respective institutions like, Panchayat Samitis and GPs but not deposited in the Government exchequer.

In my considered view, if the District Audit Officers under this Revenue Division (as well as other two Divisions) are impressed upon to supply the latest certified annual accounts of each Block and each GP, the quantum of collection under royalty, sales tax / VAT and Cess could be ascertained which are presently retained by the PRIs without depositing the same in the appropriate quarters of Government.

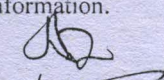
I feel that this initiative could generate a substantial amount of revenue for the State Government if taken in the right perspective and with all seriousness by the District Audit Officers.

Yours faithfully,


Revenue Divisional Commissioner

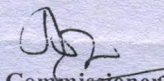
Memo No. 11204 /Dev.I dated the 16/5 September, 2013

Copy submitted to the Member, Board of Revenue, Odisha, Cuttack for kind information.


Revenue Divisional Commissioner

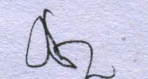
Memo No. 11205 /Dev.I dated the 16/5 September, 2013

Copy submitted to the Additional Chief Secretary to Government, Finance Department, Odisha, Bhubaneswar for kind information.


Revenue Divisional Commissioner

Memo No. 11206 /Dev.I dated the 16/5 September, 2013

Copy forwarded to all Collectors under Central Division for information and necessary guidance. They are requested to review the position of such accounts and ensure deposit of royalty / Cess, etc. pending at the level of PRIs in appropriate Heads of Account.


Revenue Divisional Commissioner