

By e-mail

DIRECTORATE OF LOCAL FUND AUDIT, ODISHA  
Treasury & Accounts Bhawan, 2<sup>nd</sup> Floor  
Unit-III, Kharavela Nagar, Bhubaneswar  
Phone:0674-2391704, Fax:0674-2391703, e-mail:dirlfaodisha@gmail.com

No-DLFA-PLAN-TRNG-0001-2019- 8385 ,

Date. 21.11.2019

To,  
The Audit Officer, LFA, Bhubaneswar and  
All District Audit Officers, LFA, Odisha.

Sub:- Orientation Training Programme for newly appointed Auditors of LFA  
Organisation from 25-11-2019 to 27-11-2019.

Madam/Sir,

Inviting a reference to the captioned subject, I am directed to say that an **Orientation Training Programme for newly appointed Auditors of LFA Organisation** and those who have not undergone induction training so far is scheduled to be held at Madhusudan Das Regional Academy of Financial Management, Chandrasekharapur, Bhubaneswar(Dr. APJ Abdul Kalam Conference Hall) from **25-11-2019 to 27-11-2019** as per the following schedules.

DAY	SESSION	TIME / DURATION	TOPIC	Resource Person(s)
DAY-1 - 25.11.2019 - Monday		09.30 AM to 10.00 AM	Reporting & Registration of Trainees.	
		10.15 AM	Inaugural Address by Director, LFA	
	1 <sup>st</sup> Session	10.30 AM to 12.00 PM	An Introduction to Audit & Local Fund Audit Organisation.	R.K.Penthoi, Audit Supdt.
		12.00 PM to 12.15 PM	<i>TEA BREAK</i>	
	2 <sup>nd</sup> Session	12.15 PM to 01.30 PM	Concept on 'Accrual based Accounting System'.	Prof. Subhakant Padhi, Xavier University
		01.30 PM to 02.30 PM	<i>LUNCH BREAK</i>	
	3 <sup>rd</sup> Session	02.30 PM to 03.45 PM	The Odisha Local Fund Audit Act, 1948. & The Odisha Local Fund Audit Rules, 1951 with Executive Instructions issued there-under. (to be contd.....)	R.K.Penthoi, Audit Supdt.
		03.45 PM to 04.00 PM	<i>TEA BREAK</i>	
	4 <sup>th</sup> Session	04.00 PM to 05.30 PM	The Odisha Local Fund Audit Rules, 1951 with Executive Instructions issued there-under.	S.K.Swain, Auditor

P.T.O.

DAY-2 - 26.11.2019 - Tuesday	1 <sup>st</sup> Session	10.30 AM to 12.00 PM	Basic Idea on 'Audit of PRIs'.	Dinabandhu Behera, Audit Supdt.
		12.00 PM to 12.15 PM	<b>TEA BREAK</b>	
	2 <sup>nd</sup> Session	12.15 PM to 01.30 PM	'Organisational Behaviour and Audit Ethics'.	Prof. Mousumi Padhi, Xavier University
		01.30 PM to 02.30 PM	<b>LUNCH BREAK</b>	
	3 <sup>rd</sup> Session	02.30 PM to 03.45 PM	Basic Idea on 'Reporting in Common Audit Format (CAF)'.	S.K.Swain, Auditor
		03.45 PM to 04.00 PM	<b>TEA BREAK</b>	
	4 <sup>th</sup> Session	04.00 PM to 05.30 PM	Introduction to 'ALFA' Thrust on 'AUDITOR' role.	R.K.Penthoi, Audit Supdt.
DAY-3 - 27.11.2019 - Wednesday	1 <sup>st</sup> Session	10.30 AM to 12.00 PM	Basic Idea on 'Audit of ULBs'.	Bharat Ch Dash, Audit Supdt. (Retd.)
		12.00 PM to 12.15 PM	<b>TEA BREAK</b>	
	2 <sup>nd</sup> Session	12.15 PM to 01.30 PM	Duties and Responsibilities of the Auditor working in the Programme and Surcharge Section of District Audit Offices.	S.K.Swain, Auditor
		01.30 PM to 02.30 PM	<b>LUNCH BREAK</b>	
	3 <sup>rd</sup> Session	02.30 PM to 03.45 PM	Different Modules in 'ALFA'.	Bebin Ku Mishra, Scientist (NIC)
		03.45 PM to 04.00 PM	<b>TEA BREAK</b>	
	4 <sup>th</sup> Session	04.00 PM to 05.30 PM	Duties and Responsibilities of Auditor, LFA including some general tips. ( <i>Followed by Summing-up.</i> )	Dr. Chandan Kumar Sadangi, Addl. Director

The list of trainees is enclosed herewith for reference. The DAOs are instructed to relieve the trainees in time so as to enable them to attend the training programme as per schedule. Further, the DAOs are requested to direct the trainees under their control to report at the training venue as per schedule positively, failing which strict disciplinary action will be taken against the defaulters.

In case name(s) of any newly appointed Auditors of LFA Organisation does not find place in the enclosed list, the DAOs are requested to send them to attend the training programme from 25-11-19 to 27-11-19 under intimation to this Directorate.

Encls: List of Trainees.

Yours faithfully,

*Leah*  
21/11/19  
Joint Director

P.T.O.

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Memo No.....8386.../DLFA,

Date.....21.11.19.....

Copy forwarded to all the Officers of DLFA/ Establishment section/Accounts section/  
all Audit Superintendents/Auditor (ALFA), DLFA for information & necessary action.

All Officers of DLFA are requested to remain present during the inaugural session of  
the training programme.

The Establishment Section, DLFA is requested to make necessary arrangements for  
pen, folder, writing pad, tea, biscuits, working lunch, drinking water etc. for the training  
programme. Necessary vehicle arrangements are also to be made for to and fro  
commutation of Officers and Resource persons.

*Keabhi*  
21/11/19

Joint Director

Memo No.....8387.../DLFA ,

Date.....21.11.19.....

Copy forwarded to the Additional Secretary to Govt. Finance Department (LFA)  
Branch , Odisha for information.

*Keabhi*  
21/11/19

Joint Director

Memo No.....8388.../DLFA,

Date.....21.11.19.....

Copy forwarded to the Director, MDRAFM for favour of kind information.

*Keabhi*  
21/11/19

Joint Director

Memo No.....8389.../DLFA,

Date.....21.11.19.....

Copy forwarded to the Sr. Technical Director, NIC (I/C ALFA)/Sri Bebin Kumar Mishra,  
Scientist-B, NIC for information and necessary action.

*Keabhi*  
21/11/19

Joint Director

Memo No.....8390.../DLFA,

Date.....21.11.19.....

Copy forwarded to Sri Dinabandhu Behera, AS/Sri R.K.Penthoi, AS/ Sri S.K.Swain,  
Auditor for favour of information and necessary action.

*Keabhi*  
21/11/19

Joint Director

Memo No.....8391.../DLFA,

Date.....21.11.19.....

Copy forwarded to the P.A to the Director, Local Fund Audit for kind information of  
the Director.

*Keabhi*  
21/11/19

Joint Director

*Keabhi*  
21/11/19

Joint Director

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**LIST OF TRAINEES FOR "ORIENTATION TRAINING PROGRAMME FOR NEWLY APPOINTED AUDITORS OF LFA ORGANISATION" AT MDRAFM, BHUBANESWAR FROM 25-11-2019 TO 27-11-2019.**

SL No.	Office	Name of the trainees	Remarks
1	Angul	Rajalakshmi	New
2	Balasore	Prasanta Kumar Sahoo	
3	Balasore	Premchand Soren	New
4	Balasore	Rashmi Kar	New
5	Balasore	Subasini Sirika	New
6	Bargarh	Lalit Mohan Bhoi	New
7	Bargarh	Mary Ruphena Ekka	New
8	Bargarh	Parakshita Padhan	New
9	Bhadrak	Banita Priyadarsani Sarangi	New
10	Bhadrak	Jiban Kumar Biswal	
11	Bhubaneswar	Babita Baral	New
12	Bhubaneswar	Baman Charan Swain	
13	Bhubaneswar	Debashis Mallick(No.2)	
14	Bhubaneswar	Manosini Mahanty	New
15	Bhubaneswar	Miss Bharati Sahoo	
16	Bhubaneswar	Nilsekhar Deo Mundari	New
17	Bhubaneswar	Smt. Gitanjali Das	
18	Bhubaneswar	Smt. Madhusmita Das	
19	Bhubaneswar	Sunita Sethi	New
20	Bolangir	Bijayinee Nayak	New
21	Bolangir	Pradyumna Behera	New
22	Bolangir	Sanjucta Sushila Kerketta	New
23	Cuttack	Balram Behera	New
24	Cuttack	Biswajit Sahoo	New
25	Cuttack	Manoj Kumar Das	New
26	Cuttack	Pallavi Mallick	New
27	Cuttack	Sarat Chandra Mohapatra	
28	Cuttack	Suravi Sethi	New
29	Cuttack	Sushanta Rout	New
30	Cuttack	Yudhisthir Sahu	
31	Dhenkanal	Arundhati Mishra	New
32	Dhenkanal	Pravat Kumar Sahoo	
33	DLFA	Nilanchal Panda	
34	DLFA	Subhalaxmi Udandaray	New
35	Gajapati	Smrutimayee Priyadarshini	New
36	Ganjam	Bhagirathi Sahu	
37	Ganjam	Dibakar Pandit	
38	Ganjam	Madhuchhanda Priyadarsini	New
39	Ganjam	Pragyan Paramita Jena	New
40	Ganjam	Rajashree Kuanar	New
41	Jagatsinghpur	Chittaranjan Swain	
42	Jagatsinghpur	Ranjan Kumar Samal	
43	Jajpur	Baishali Panda	New

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44	Jajpur	Parameswar Barik	New
45	Jajpur	Swetalina Naik	New
46	Jharsuguda	Ammu Sitarama Anjaneyulu	
47	Jharsuguda	Arundeeep Bhumij	New
48	Kalahandi	Abhilash Marndi	New
49	Kalahandi	Madhupuspa Meher	New
50	Kalahandi	Prabhat Chandra Padhan	New
51	Kalahandi	Rajeswar Murmu	New
52	Kalahandi	Simantini Tete	New
53	Keonjhar	Arati Ojha	New
54	Keonjhar	Jayanta Kumar Brahma	
55	Keonjhar	Sakila Tudu	New
56	Keonjhar	Swarup Kumar Sahoo	
57	Khurda	Bijaya Narayan Satpathy	New
58	Khurda	Pradeepta Kishore Sahoo	New
59	Khurda	Deepak Kumar Ray	New
60	Koraput	Bikash Chandra Sahoo	New
61	Koraput	Gourab Mundary	New
62	Koraput	Maniprasad Dalai	New
63	Koraput	Monika Sarkar	New
64	Koraput	Parameswar Pradhan	New
65	Koraput	Ranjita Urlaka	New
66	Koraput	Sanju Kishan	New
67	Koraput	Shankarsan Barik	
68	Mayurbhanj	Rosalin Mallick	New
69	Nabarangpur	Bibhuti Bhusan Barik	New
70	Nuapada	Yasobanta Patra	New
71	Phulbani	Anjana Behera	New
72	Phulbani	Lalita Kumar Sahoo	New
73	Phulbani	Shashi Bhusan Swain	New
74	Puri	Bhagaban Sahoo	
75	Puri	Aliva Rashmi Acharya	New
76	Puri	Nivedita Sahoo	New
77	Puri	Priyadarsini Parida	New
78	Rayagada	Lopamudra Sahu	New
79	Rayagada	Sanjaya Kumar Parida	New
80	Rayagada	Sibalav Sethi	New
81	Sambalpur	Dibakara Naik	New
82	Sambalpur	Jitendra Sethi	New
83	Sambalpur	Suryakanta Sahoo	New
84	Sambalpur	Udyanath Mohapatra	New
85	Sundargarh	Debashis Sahu	New
86	Sundargarh	K.Dibyajyoti Mohanta	New
87	Sundargarh	Ranjit Naik	New

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