

E. MAIL

**DIRECTORATE OF LOCAL FUND AUDIT, ODISHA**

TREASURY AND ACCOUNTS BHAWAN, UNIT-III,

KHARAVEL NAGAR, BHUBANESWAR,

Phone-0674-2391704, e-mail:dirlfaodisha@gmail.com

No. 356 /DLFA

Dt. 09.01.15

DLFA-HE-I-333/2014

To

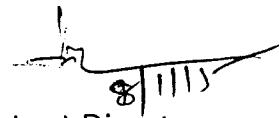
All District Audit Officers,  
Local Fund Audit Organisation, Odisha.

Sub: Preparation of Identity Cards.

Sir,

In inviting a reference to the subject cited above, I am directed to request you to submit the detail information in favour of employees under your office in the enclosed format both in hard and soft copy for preparing the Identity Card by 20<sup>th</sup> January 2015 positively.

Yours faithfully,



Assistant Director

## FORMAT

Name :

Designation :

Office :

Blood Group :

Recent Stamp Size Colour Photograph:

Date of Birth :

Phone No. (Office) :

Mobile No. :

Signature of Card Holder